

TENSES & GRAMMAR

Tenses & Grammar Worksheet

For students preparing for MAH-B.BCA/BBA/BMS/BBM CET 2024 for admission to BCA, BBA, BMS, BBM

Non-Finite Verbs (Gerund, Participle, Infinitive)

1. Identify the non-finite verb in the sentence: "Swimming is my favorite hobby."
A. is
B. my
C. swimming
D. hobby
2. What type of non-finite verb is "swimming" in the sentence: "Swimming is my favorite hobby."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
3. Identify the non-finite verb in the sentence: "She loves to dance."
A. loves
B. to dance
C. She
D. None
4. What type of non-finite verb is "to dance" in the sentence: "She loves to dance."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
5. Identify the non-finite verb in the sentence: "The crying baby was tired."
A. crying
B. baby
C. was
D. tired
6. What type of non-finite verb is "crying" in the sentence: "The crying baby was tired."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
7. Identify the non-finite verb in the sentence: "Reading books is enjoyable."
A. Reading
B. books
C. is
D. enjoyable
8. What type of non-finite verb is "Reading" in the sentence: "Reading books is enjoyable."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
9. Identify the non-finite verb in the sentence: "I have a project to finish."
A. have
B. a
C. project
D. to finish
10. What type of non-finite verb is "to finish" in the sentence: "I have a project to finish."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
11. Identify the non-finite verb in the sentence: "He enjoys playing soccer."
A. He
B. enjoys

- C. playing
D. soccer
12. What type of non-finite verb is "playing" in the sentence: "He enjoys playing soccer?"
A. Gerund
B. Participle
C. Infinitive
D. None of the above
13. Identify the non-finite verb in the sentence: "The broken vase lay on the floor."
A. broken
B. vase
C. lay
D. floor
14. What type of non-finite verb is "broken" in the sentence: "The broken vase lay on the floor?"
A. Gerund
B. Participle
C. Infinitive
D. None of the above
15. Identify the non-finite verb in the sentence: "To err is human."
A. To err
B. is
C. human
D. none
16. What type of non-finite verb is "To err" in the sentence: "To err is human."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
17. Identify the non-finite verb in the sentence: "Watching movies is fun."
A. Watching
B. movies
C. is
D. fun
18. What type of non-finite verb is "Watching" in the sentence: "Watching movies is fun."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
19. Identify the non-finite verb in the sentence: "She has a plan to travel."
A. has
B. a
C. plan
D. to travel
20. What type of non-finite verb is "to travel" in the sentence: "She has a plan to travel."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
21. Identify the non-finite verb in the sentence: "The barking dog was annoying."
A. barking
B. dog
C. was
D. annoying
22. What type of non-finite verb is "barking" in the sentence: "The barking dog was annoying."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
23. Identify the non-finite verb in the sentence: "She prefers to eat out."
A. prefers
B. to eat
C. She
D. Out
24. What type of non-finite verb is "to eat" in the sentence: "She prefers to eat out."
A. Gerund
B. Participle
C. Infinitive
D. None of the above
25. Identify the non-finite verb in the sentence: "Baking cakes is her specialty."
A. Baking
B. cakes
C. is
D. specialty

Tense Identification and Transformation

26. Identify the tense of the sentence:
"She was reading a book."

- A. Present Simple
- B. Past Continuous
- C. Present Perfect
- D. Future Simple

27. Transform the sentence to present continuous:

"She was reading a book."

- A. She is reading a book.
- B. She reads a book.
- C. She has read a book.
- D. She will read a book.

28. Identify the tense of the sentence:
"They have finished their homework."

- A. Past Simple
- B. Present Perfect
- C. Future Perfect
- D. Present Continuous

29. Transform the sentence to past simple:
"They have finished their homework."

- A. They had finished their homework.
- B. They finish their homework.
- C. They finished their homework.
- D. They will finish their homework.

30. Identify the tense of the sentence: "I will be attending the meeting."

- A. Present Simple
- B. Future Continuous
- C. Past Continuous
- D. Present Perfect

31. Transform the sentence to present simple: "I will be attending the meeting."

- A. I attend the meeting.
- B. I attended the meeting.
- C. I am attending the meeting.
- D. I have attended the meeting.

32. Identify the tense of the sentence: "He writes letters every day."

- A. Present Simple
- B. Present Continuous
- C. Past Simple
- D. Present Perfect

33. Transform the sentence to past simple: "He writes letters every day."

- A. He wrote letters every day.
- B. He is writing letters every day.
- C. He has written letters every day.
- D. He will write letters every day.

34. Identify the tense of the sentence:
"She had left before he arrived."

- A. Past Simple
- B. Past Perfect
- C. Present Perfect
- D. Future Perfect

35. Transform the sentence to present perfect:
"She had left before he arrived."

- A. She has left before he arrived.
- B. She leaves before he arrives.
- C. She is leaving before he arrives.
- D. She will leave before he arrives.

36. Identify the tense of the sentence: "We are watching a movie."

- A. Present Simple
- B. Present Continuous
- C. Past Simple
- D. Present Perfect

37. Transform the sentence to past continuous:
"We are watching a movie."

- A. We were watching a movie.
- B. We watch a movie.
- C. We have watched a movie.
- D. We had watched a movie.

38. Identify the tense of the sentence: "They will have completed the project by tomorrow."

- A. Present Simple
- B. Past Perfect
- C. Future Perfect
- D. Future Continuous

39. Transform the sentence to future continuous:

"They will have completed the project by tomorrow."

- A. They will be completing the project by tomorrow.
- B. They complete the project by tomorrow.

- C. They are completing the project by tomorrow.
D. They will complete the project by tomorrow.
40. Identify the tense of the sentence: "He had been working here for five years."
A. Past Perfect Continuous
B. Present Perfect Continuous
C. Future Perfect Continuous
D. Past Continuous
41. Transform the sentence to present perfect continuous: "He had been working here for five years."
A. He has been working here for five years.
B. He is working here for five years.
C. He works here for five years.
D. He will be working here for five years.
42. Identify the tense of the sentence: "I was cooking when she called."
A. Present Continuous
B. Past Continuous
C. Past Perfect
D. Future Continuous
43. Transform the sentence to past perfect: "I was cooking when she called."
A. I had cooked when she called.
B. I have cooked when she called.
C. I had been cooking when she called.
D. I will have cooked when she called.
44. Identify the tense of the sentence: "She is going to visit her grandmother."
A. Present Simple
B. Present Continuous
C. Future Intent
D. Past Continuous
45. Transform the sentence to present simple: "She is going to visit her grandmother."
A. She visits her grandmother.
B. She will visit her grandmother.
C. She visited her grandmother.
D. She has visited her grandmother.
46. Identify the tense of the sentence: "They have been playing for two hours."
A. Past Simple
B. Present Perfect Continuous
C. Future Perfect Continuous
D. Present Simple
47. Transform the sentence to future perfect continuous:
"They have been playing for two hours."
A. They will have been playing for two hours.
B. They are playing for two hours.
C. They played for two hours.
D. They had been playing for two hours.
48. Identify the tense of the sentence: "He often reads in the evening."
A. Present Simple
B. Present Continuous
C. Past Simple
D. Present Perfect
49. Transform the sentence to past simple: "He often reads in the evening."
A. He often read in the evening.
B. He often reading in the evening.
C. He often reads in the evening.
D. He often has read in the evening.
50. Identify the tense of the sentence: "I will have finished my work by 5 PM."
A. Future Perfect
B. Present Perfect
C. Future Continuous
D. Past Perfect

Active vs. Passive Voice Identification

51. Identify the active voice sentence:
A. The book was read by her.
B. She read the book.
C. The book is being read by her.
D. The book had been read by her.
52. Identify the passive voice sentence:
A. The teacher explains the lesson.
B. The lesson is explained by the teacher.
C. The teacher will explain the lesson.
D. The teacher is explaining the lesson.
53. Identify the active voice sentence:
A. The cake was baked by John.
B. The cake is baked by John.
C. John bakes the cake.
D. The cake will be baked by John.
54. Identify the passive voice sentence:
A. The manager approves the request.
B. The request is approved by the manager.
C. The manager will approve the request.
D. The manager approved the request.
55. Identify the active voice sentence:
A. The student wrote the report.
B. The report was written by the student.
C. The report is written by the student.
D. The report will be written by the student.
56. Identify the passive voice sentence:
A. The chef prepares the meal.
B. The meal is prepared by the chef.
C. The chef will prepare the meal.
D. The chef prepared the meal.
57. Identify the active voice sentence:
A. The song was sung by her.
B. She sings the song.
C. The song is sung by her.
D. The song will be sung by her.
58. Identify the passive voice sentence:
A. The engineer designs the building.
B. The building is designed by the engineer.
C. The engineer will design the building.
D. The engineer designed the building.
59. Identify the active voice sentence:
A. The presentation was given by him.
B. He gives the presentation.
C. The presentation is given by him.
D. The presentation will be given by him.
60. Identify the passive voice sentence:
A. The artist paints the picture.
B. The artist will paint the picture.
C. The artist painted the picture.
D. The picture is painted by the artist.
61. Identify the active voice sentence:
A. The meeting was attended by the staff.
B. The staff attends the meeting.
C. The meeting is attended by the staff.
D. The meeting will be attended by the staff.
62. Identify the passive voice sentence:
A. The doctor examines the patient.
B. The doctor will examine the patient.
C. The patient is examined by the doctor.
D. The doctor examined the patient.
63. Identify the active voice sentence:
A. The movie was watched by them.
B. They watch the movie.
C. The movie is watched by them.
D. The movie will be watched by them.
64. Identify the passive voice sentence:
A. The musician plays the instrument.
B. The instrument is played by the musician.
C. The musician will play the instrument.
D. The musician played the instrument.
65. Identify the active voice sentence:
A. The letter was written by her.
B. She writes the letter.
C. The letter is written by her.
D. The letter will be written by her.
66. Identify the passive voice sentence:
A. The actor performs the scene.
B. The scene is performed by the actor.
C. The actor will perform the scene.
D. The actor performed the scene.

67. Identify the active voice sentence:
- A. The assignment was completed by the student.
 - B. The student completes the assignment.
 - C. The assignment is completed by the student.
 - D. The assignment will be completed by the student.

68. Identify the passive voice sentence:
- A. The designer creates the layout.
 - B. The designer will create the layout.
 - C. The layout is created by the designer.
 - D. The designer created the layout.

69. Identify the active voice sentence:
- A. The dinner was cooked by him.
 - B. He cooks the dinner.
 - C. The dinner is cooked by him.
 - D. The dinner will be cooked by him

70. Identify the passive voice sentence:
- A. The teacher marks the tests.
 - B. The tests are marked by the teacher.
 - C. The teacher will mark the tests.
 - D. The teacher marked the tests.

71. Identify the active voice sentence:
- A. The song was performed by the band.
 - B. The band performs the song.
 - C. The song is performed by the band.
 - D. The song will be performed by the band

72. Identify the passive voice sentence:
- A. The chef bakes the bread.
 - B. The bread is baked by the chef.
 - C. The chef will bake the bread.
 - D. The chef baked the bread.

73. Identify the active voice sentence:
- A. The author publishes the book.
 - B. The book was published by the author.
 - C. The book is published by the author.
 - D. The book will be published by the author

74. Identify the passive voice sentence:
- A. The manager conducts the interview.
 - B. The interview is conducted by the manager.
 - C. The manager will conduct the interview.
 - D. The manager conducted the interview

75. Identify the active voice sentence:
- A. The flower was planted by the gardener.
 - B. The gardener plants the flower.
 - C. The flower is planted by the gardener.
 - D. The flower will be planted by the gardener.

Active to Passive and Passive to Active Transformation

76. Transform the sentence to passive: "The chef cooks the meal."
- A. The meal is cooked by the chef.
 - B. The meal was cooked by the chef.
 - C. The meal will be cooked by the chef.
 - D. The meal is being cooked by the chef.

77. Transform the sentence to active: "The book was read by her."
- A. She read the book.
 - B. She reads the book.
 - C. She will read the book.
 - D. She is reading the book.

78. Transform the sentence to passive: "The manager approved the request."
- A. The request was approved by the manager.
 - B. The request is approved by the manager.
 - C. The request will be approved by the manager.
 - D. The request is being approved by the manager.

79. Transform the sentence to active: "The cake was baked by John."
- A. John bakes the cake.
 - B. John baked the cake.
 - C. John will bake the cake.
 - D. John is baking the cake.

80. Transform the sentence to passive: "The teacher explains the lesson."
- A. The lesson is explained by the teacher.
 - B. The lesson was explained by the teacher.
 - C. The lesson will be explained by the teacher.
 - D. The lesson is being explained by the teacher.

81. Transform the sentence to active: "The meeting was attended by the staff."

- A. The staff attends the meeting.
- B. The staff attended the meeting.
- C. The staff will attend the meeting.
- D. The staff is attending the meeting.

82. Transform the sentence to passive: "She sings the song."

- A. The song is sung by her.
- B. The song was sung by her.
- C. The song will be sung by her.
- D. The song is being sung by her.

83. Transform the sentence to active: "The assignment was completed by the student."

- A. The student completes the assignment.
- B. The student completed the assignment.
- C. The student will complete the assignment.
- D. The student is completing the assignment.

84. Transform the sentence to passive: "The artist paints the picture."

- A. The picture is painted by the artist.
- B. The picture was painted by the artist.
- C. The picture will be painted by the artist.
- D. The picture is being painted by the artist.

85. Transform the sentence to active: "The movie was watched by them."

- A. They watch the movie.
- B. They watched the movie.
- C. They will watch the movie.
- D. They are watching the movie.

86. Transform the sentence to passive: "He writes the letter."

- A. The letter is written by him.
- B. The letter was written by him.
- C. The letter will be written by him.
- D. The letter is being written by him

87. Transform the sentence to active: "The flower was planted by the gardener."

- A. The gardener plants the flower.
- B. The gardener planted the flower.
- C. The gardener will plant the flower.
- D. The gardener is planting the flower

88. Transform the sentence to passive: "The designer creates the layout."

- A. The layout is created by the designer.
- B. The layout was created by the designer.
- C. The layout will be created by the designer.
- D. The layout is being created by the designer.

89. Transform the sentence to active: "The dinner was cooked by him."

- A. He cooks the dinner.
- B. He cooked the dinner.
- C. He will cook the dinner.
- D. He is cooking the dinner

90. Transform the sentence to passive: "The musician plays the instrument."

- A. The instrument is played by the musician.
- B. The instrument was played by the musician.
- C. The instrument will be played by the musician.
- D. The instrument is being played by the musician.

91. Transform the sentence to active: "The presentation was given by him."

- A. He gives the presentation.
- B. He gave the presentation.
- C. He will give the presentation.
- D. He is giving the presentation.

92. Transform the sentence to passive: "The actor performs the scene."

- A. The scene is performed by the actor.
- B. The scene was performed by the actor.
- C. The scene will be performed by the actor.
- D. The scene is being performed by the actor

93. Transform the sentence to active: "The report was written by the student."

- A. The student writes the report.
- B. The student wrote the report.
- C. The student will write the report.
- D. The student is writing the report

94. Transform the sentence to passive: "The engineer designs the building."

- A. The building is designed by the engineer.
- B. The building was designed by the engineer.
- C. The building will be designed by the engineer.
- D. The building is being designed by the engineer.

95. Transform the sentence to active:

“The song was performed by the band.”

- A. The band performs the song.
- B. The band performed the song.
- C. The band will perform the song.
- D. The band is performing the song.

96. Transform the sentence to passive:

“The doctor examines the patient.”

- A. The patient is examined by the doctor.
- B. The patient was examined by the doctor.
- C. The patient will be examined by the doctor.
- D. The patient is being examined by the doctor.

97. Transform the sentence to active:

“The book was published by the author.”

- A. The author publishes the book.
- B. The author published the book.
- C. The author will publish the book.
- D. The author is publishing the book.

98. Transform the sentence to passive:

“The manager conducts the interview.”

- A. The interview is conducted by the manager.
- B. The interview was conducted by the manager.
- C. The interview will be conducted by the manager.
- D. The interview is being conducted by the manager.

99. Transform the sentence to active:

“The letter was written by her.”

- A. She writes the letter.
- B. She wrote the letter.
- C. She will write the letter.
- D. She is writing the letter.

100. Transform the sentence to passive:

“The teacher marks the tests.”

- A. The tests are marked by the teacher.
- B. The tests were marked by the teacher.
- C. The tests will be marked by the teacher.
- D. The tests are being marked by the teacher.

Answer Key

1. C	2. A	3. B	4. C	5. A	6. B	7. A	8. A	9. D	10. C
11. C	12. A	13. A	14. B	15. A	16. C	17. A	18. A	19. D	20. C
21. A	22. B	23. B	24. C	25. A	26. B	27. A	28. B	29. C	30. B
31. A	32. A	33. A	34. B	35. A	36. B	37. A	38. C	39. A	40. A
41. A	42. B	43. C	44. C	45. A	46. B	47. A	48. A	49. A	50. A
51. B	52. B	53. C	54. B	55. A	56. B	57. B	58. B	59. B	60. D
61. B	62. C	63. B	64. B	65. B	66. B	67. B	68. C	69. B	70. B
71. B	72. B	73. A	74. B	75. B	76. A	77. A	78. A	79. B	80. A
81. B	82. A	83. B	84. A	85. B	86. A	87. B	88. A	89. B	90. A
91. B	92. A	93. B	94. A	95. B	96. A	97. B	98. A	99. B	100. A

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